



# ORGANIZATIONAL PROFILE

**ADDRESS:**

**Gram Sathi**

**T.K.Ghosh Campus, Kumudini Ghosh Road**

**Barmasia, P.O:-B.Deoghar 814112**

**Dist:- Deoghar (Jharkhand)**

**Cont.No. : 8809597125, 8986675327**

**E-mail- [gramsathi@gmail.com](mailto:gramsathi@gmail.com)**

**Website: <http://www.gramsathi.org>**

## About

1. Name of the organization : **GRAM SATHI**
2. Address of the Head Office : **Vill+Post:-UperChakMadhiya ,  
Via:-Katoria ,Dist:-Banka,  
Pin:-803106 (Bihar)**
3. Addiminastive Office : **T.K.Ghosh Campus ,Kumudini Ghosh Road  
Barmasia,P.O:-B.Deoghar Dist:-Deoghar  
Pin:- 814112, (Jharkhand)  
Tel-Fax:-06432,291972  
Mobile:-+91-8809597125, 8986675327  
E-mail: [gramsathi@gmail.com](mailto:gramsathi@gmail.com)  
[gramsathi@rediffmail.com](mailto:gramsathi@rediffmail.com)  
URL :-[www.gramsathi.org](http://www.gramsathi.org)**
4. Address of the Branch Office : **1.AT &PO: Godda ,Dist:-Godda (Jharkhand)  
2. AT &PO: Ghatsila, Dist:-Simbhuan  
(Jharkhand)  
3. AT &PO: Banka, Near P.B.S. Collage  
Dist:-Banka (Bihar)  
4. AT : Professor Coloni P.O.Sahibganj  
Dist:- Sahibganj (Jharkhand)  
5. AT &PO: Madhubani, Dist:-Madhubani  
(Bihar )  
6. AT &PO: Prunea, Dist:-Purnea (Bihar)**
5. Legal Status (Society/Trust) :

S.N.	Registered Undet	Registration No.	Date	Place
1	Indian Trust Act. 1882	SL No.5383 D.No.IV-18	25.04.2007	Banka
2	FC(R)A- 2010	031010015	13 .3. 2012	MOHA-GOI, New Delhi
3	Planning Commission	BR/2013/0063283	03.08.2013	New Delhi
4	PAN NO	AABTG0514C	23.05.2007	Mumbai

**6. Name and designation of the Chief Functionary** : **Sri Devanand Kumar  
Managing Trustee/Secretary**

**7. Name of Contact person**  
**Designation**  
**Contact No.** : **Sri Devanand Kumar.**  
**Managing Trustee/Secretary**  
**Mob: 8809587125 /8986675327**

**8. Bank Information:**

Details of Bank Information	For INDIAN FUND	For FCRA Fund
(A) Name of the Bank	Indian Bank	Union Bank of India
(B) Branch	Deoghar	Deoghar
(C) Address	Jageshanti Complex Neta ji Bose Rode, Deoghar (Jharkhand) 814112,	Indralok Complex, Deoghar (Jharkhand) 814112
(D) Name of Bank Account	GRAM SATHI	GRAM SATHI
(E) Nature of Account and No.	805737697	5523022010004562
(F) IFS Cord	IDIB000D053	UBIN0555231

Details of Bank Information	For INDIAN FUND
(A) Name of the Bank	Uco Bank
(B) Branch	Jaipur
(C) Address	At Post:-Jaipur , Via:-Katoria ,Dist:-Banka, Pin:-803106 (Bihar)
(D) Name of Bank Account	GRAM SATHI
(E) Nature of Account and No.	13680100104671
(F) IFS Cord	UCBA0001368

**9. Name & Address of the Auditor's** : **B.K.& Co., Jalsar Road Deoghar (Jharkhand)**

## 10. Present list if Governing Body Members:

S.N.	Name & Address	Occupation	Qualification	Designation	Period (Member since when)
1.	<b>Mr. Subhash Kumar Singh</b> Vill:Murliken, Post:Kadhhar,Via:Katoria, Dist:Banka(Bihar)	Social Work	Post Graduate	President	10.01.2008 to till date
2.	<b>Mrs. Bina Kumari</b> Vill:Nandan Nager, Post:B-Deoghar, Dist:Deoghar(Jharkhand)	Social Work	Post Graduate	Vice-President	12.04.2014 to till date
3.	<b>Devanand Kumar</b> Vill+Post:Uperchakmadhiya Via:Katoria, Dist:Banka(Bihar)	Social Work	Post Graduate	Managing Trustee	25.04.2007 to till date
4.	<b>Mrs. Sunita Kumari</b> Vill :-Gidhmarwa, Post:Kadhhar, Via:Katoria, Dist:Banka(Bihar)	Social Work	B.A& DWED	Treasurer	12.04.2014 to till date
5.	<b>Mr. Umesh Das</b> Vill:Heat Madhiya Post: Uperchakmadhiya Via:Katoria, Dist:Banka(Bihar)	Social Work	B.A &DWED	Member Trustee	07.07.2011 to till date
6.	<b>Mrs. Chunri Kumari</b> Vill+Post:Uperchakmadhiya Via:Katoria, Dist:Banka(Bihar)	Social Work	Inter	Member Trustee	07.07.2011 to till date
7.	<b>Swami Radhakanta Nand</b> Vill:Salonatanr Post:B-Deoghar, Dist:Deoghar(Jharkhand)	Social Work	M.Sc in Agri	Member Trustee	12.04.2014 to till date
8.	<b>Mr. Alex Hansda</b> Vill:Nawadih, Post:Charkapathar, Dist:Banka(Bihar)	Social Work	B.A	Member Trustee	12.04.2014 to till date
9	<b>Mrs.Babita Kumari</b> Vill:Baghmari KitaKharwa, Post:Mohanpur, Via:Dahijor, Dist:Deoghar(Jharkhand)	Social Work	Inter	Member Trustee	12.04.2014 to till date
10	<b>Mr. Ram Kumar Baira</b> Vill+Post:-Uperchakmadhiya Via:Katoria, Dist:Banka(Bihar)	Social Work	Inter	Member Trustee	12.04.2014 to till date
11	<b>Mrs. Archana Kumari</b> Vill:Gendhua Post:Banka, Dist:Deoghar(Jharkhand)	Social Work	Inter	Member Trustee	12.04.2014 to till date

## 11. Current staff List of GRAM SATHI

S.N	Name	Expertise	Qualification	Experience
1	Devanand Kumar	Program & Financial Planning & Management	Post graduate	12yrs
2	Rajesh Kr Singh	Program Management, Planning Review, Monitoring Evaluation	B.A & Diploma in DWED	16 Yrs
3	Tripti Roy	Program me Supervision Implementation	B.A	3 Yrs
4	Mukesh Turi	Finance Management	B.Com	12Yrs
5	Tara Prashad	Women Empowerment & Livelihood Promotion	Inter	3Yrs
6	Rajendra Hansda	Program me Supervision Implementation	B.A	7Yrs
7	Swami Radha Kantanand	Agriculture, Program Management, Planning Review, Monitoring Evaluation	B.Sc (Agri)	26 Yrs
8	DR S.M.Zulfiqar ALI	Program Management, Planning Review, Monitoring Evaluation (Biodiversity)	M.Sc, PH.D	23Yrs
9	Subhash Kr. Singh	Water .Sanitation & Hygiene Promotion	P.G & Diploma in PGDRDA	15 Yrs
10	Chandan Kumar	Program me Supervision Implementation	Inter	1Yrs
11	Bijay Kumar	Program me Supervision Implementation	Inter	1Yrs
12	Ramesh Kumar	Program me Supervision Implementation	B.A	5Yrs
13	Bhudeo Yadav	Program me Supervision Implementation	B.A	1Yrs
14	Priyanka Kumari	Program me Supervision Implementation	B.C.A	3Yrs
15	Sunita Kumari	Program me Supervision Implementation	B.A	8Yrs
16	Bandana Kumari	Program me Supervision Implementation	B.A	3Yrs
17	Jay Krishna Mall	Program me Supervision Implementation	B.A	3Yrs
18	Ram Sringer Panday	J.E(Civil Engg)	Diploma in Civil Engg	26Yrs
19	Dwarika Prasad	J.E(Civil Engg)	Diploma in Civil Engg	26Yrs

**12. Technical / Professional team:**

S.N.	Name	Expertise	Qualification	Experience in Social Dev. Sector
1	Devanand Kumar	Program & Financial Planning & Management	Post graduate	12yrs
2	Rajesh Kr Singh	Program Management, Planning Review, Monitoring Evaluation	B.A & Diploma in DWED	16 Yrs
3	Subhash Kr. Singh	Water .Sanitation & Hygiene Promotion	P.G & Diploma in PGDRDA	15 Yrs
4	Dr. Prem Bharti	Animal Husbandry Exp	Graduate in Sociology Vocational Trained in V.Sc	25Yrs
5	DR S.M.Zulfiquar ALI	Program Management, Planning Review, Monitoring Evaluation(Biodiversity)	M.Sc,PH.D	23Yrs
6	Ram Sringar Panday	J.E(Civil Engg)	Diploma in Civil Engg	26Yrs
7	Dwarika Prasad	J.E(Civil Engg)	Diploma in Civil Engg	26Yrs
8	Sravan Kumar	Agriculture & Horticulture & Programme Management	M.Sc in Sericulture (Retd .S.C.OBanka)	26Yrs
9	Sunita Kumari	Women Empowerment & Livelihood Promotion	B.A	8Yrs
10	Beena Kumari	Women Empowerment & Livelihood Promotion	B.A	8Yrs
11	DR Venu Bhatnagar	Health, Environment & Women Empowerment	B.SC	7Yrs

**13. Strength of the organization :**

Human Resource	Male	Femael	Total	Physical Resource	Nos.
Management level	02	02	04	Four Wheeler(Rented)	01
Field Coordination	12	02	14	Two Wheeler	03
Field Volunteers	11	11	22	Bicycles	05
Office Support	03	03	06	LCD(Projector)	01
Consultant (PT)	03	03	06	Computer with Printer	03
Technical Expert (PT)	02	02	04	Laptop	02
Total	33	23	56	Digital Camera	03

**14. Focus area of GRAM SATHI**

- Livelihood Promotion
- Food Security
- NRM
- Women & Child Rights
- Health & Environment
- Group Organization
- Bio-diversity Conservation
- Research & Advocacy

## 15. Programme Experience in last few years

S.N.	Name of the project	Source of funding	Project Budget in Rs.	Project Period	Remark / Status
1	SHGs formation & linkage in rural areas of Katoria Banka	NABARD-RO Bihar	150000	24Months	Completed
2	SHG Promotion & Bank Linkage Programme in Banka	NABARD-RO Bihar	1000000	36 Months	Completed
3	SHG Promotion & Bank Linkage Programme in Deoghar	NABARD-RO Jharkhand	450000	36 Months	Completed
4	Rural Enterprise Development Program Pump Set Repairing	NABARD-RO Jharkhand	68500	1Months	Completed
5	GLT Programme	NABARD-RO Bihar	7500	1 Months	Completed
6	NEAC Programme	Min. of E&F-GOI through GVK Jamshedpur	10000	1 Months	Completed
7	Construction of Rural Haat	NABARD-RO Jharkhand	526000	12 Months	Completed
8	Construction of Rural Haat	NABARD-RO Bihar	531000	12 Months	Completed
9	Farmers Club Promotion Program in Banka Dist.	NABARD-RO Bihar	195000	36 Months	Completed
10	Farmers Club Promotion Program in Banka Dist.	NABARD-RO Bihar	390000	36 Months	Completed
11	JLG Promotion and BANK linkage Programme in Deoghar	NABARD-RO Bihar	200000	36 Months	Completed
12	GLT Program in Banka Dist.	NABARD-RO Bihar	9500	01 Months	Completed
13	Nursery & Plantation of Arjun ASan in Banka Dist.	P.P.C Shayam Bazar	1.50Cr	12 Months	Completed
14	NEAC Programme	Min. of E&F-GOI through BIRVA Ranchi	10000	01 Months	Completed
15	Awareness Campaign on Financial inclusion in Deoghar Dist	NABARD-RO Jharkhand	300000	03 Months	Completed
16	MEDP Programme in Deoghar Dist.	NABARD-RO Jharkhand	195000	06 Months	Completed
17	10 Sensitizations Program Cum Workshop on Financial Inclusion for PRI representative in Sarach and Sarwan Block of Deoghar Dist	NABARD-RO Jharkhand	145600	06 Months	Completed
18	Seed Production Progm. In Godda Dist	NABARD-RO Jharkhand	9,56,600	24Months	Completed
19	MEDP Programme in Deoghar Dist.	NABARD-RO Jharkhand	400000	12Months	Completed
20	NEAC Programme	Min. of E&F-(GOI) through BIRVA Ranchi	90000	01 Months	Completed
21	Tasar Farmers Training Progm. In Banka Dist	PPC Shayam Bazar	300000	01 Months	Completed
22	Land up Gradation through Irrigational Resource Development	GEF/UNDP/SGP/CEE New Delhi	6156,600	24Months	Completed

	for livelihood promotion and Agriculture Development				
23	JLG Promotion and BANK linkage Programme in Godda	NABARD-RO Jharkhand	100000	36 Months	Completed
24	Awareness Campaign on Financial inclusion in Jamtara Dist	NABARD-RO Jharkhand	322000	03 Months	Completed
25	Awareness Campaign through Wall-painting on Financial inclusion in Godda Dist	NABARD-RO Jharkhand	110000	03 Months	Completed
26	Awareness Campaign on Financial inclusion in Godda Dist	NABARD-RO Jharkhand	465600	03 Months	Completed
27	Awareness Campaign on Financial inclusion in Banka Dist	NABARD-RO Bihar	450000	03 Months	Completed
28	MEDP Programme in Banka Dist.	NABARD-RO Bihar	97500	12Months	Completed
29	Water Campaign Village Level Awareness Programme	NABARD-RO Jharkhand	2,25,000	03 Months	Completed
30	Formation of farmers roducer organization at 5 village of Poraiyahat block in Godda district	NABARD-RO Jharkhand	8,40,000	36 Months	Ongoing
31	LEDP Programme in Deoghar Dist	NABARD-RO Jharkhand	7.50,000	24 Months	Ongoing

## 16. Background of the Organization

GRAM SATHI is a non – profit philanthropic voluntary Organization of youths committed to work at grass root level, with headquarters at GRAM SATHI in the state of BIHAR. We have been engaged in the multifaceted developmental activities since 2007 in the most backward districts BANKA, Dumka, Jamtara, Godda and Pakur of Jharkhand.

State	District	Block	Panchayat	Village
Bihar	Banka	Katoria & Chandan	32	1280
Bihar	Mudhubani	Mudhubani	05	030
Bihar	Purina		01	010
Bihar	Mungar	Tarapur	02	010
Jharkhand	Deoghar	Mohanpur, Deoghar, Sarath& Sarwan	42	384
Jharkhand	Godda	Pathargama & Poriyahat	33	396
Jharkhand	Dumka	Saraiyahat, Jarmundi& Kathikund	15	053
Jharkhand	Jamtara	Nala	24	288
Jharkhand	Ghat Sila	Potka	05	045
Total: 2 State	08 District	14 Blocks	159 Panchayat	2496 Villages

## 17. GENESIS

GRAM SATHI is a NGO reaistered under the Indian Trust Act, 1882 operational in Banka district in Bihar. Banka district is full of problems on all scores of life i.e. hilly – rock land, diminishing forest,



huge rain or total drought, no storage facility or reservoir of rain- water, lack of irrigational resources, lack of cultivable land, migration and unemployment of yours.

To reduce these problems through community participation and support, Gram Sathi emerged in the year 2007 promoted by a group of social workers and activists through organized and sincere efforts to address the grass root community issues with special focus to the poor and resource less people living in the rural and slum areas of Banka and Bhagalpur district in Bihar. Later on our activities spread to Deoghar, Godda, Dumka, Pakur and Sahibganj districts in Jharkhand.

Since inception, Gram Sathi has undertaken various community centered programs by putting the last first involved in the development process. Bringing social change through community mobilization and social action is our highest priority

## 18. VISION

Gram Sathi visualize a progressive and sustainable society. We envision our people to enjoy peace and dignity, social and economic quality and availing of their fundamental rights in all perspectives.

## 19. MISSION

We explore our resources to promote a better quality of life for communities, notably vulnerable population and help them empowered by enriching their lives through education, health and sustainable livelihood skills and opportunities.

## 20. CORE VALUES

Our core values are Partnership - Participation – Equity.

## 21. Governance:-

GRAM SATHI is having Separate policies on the following issues:-

- Human Resource Policy
- Financial Manual
- Gender Policy
- Child Protection Policy
- Diversity Policy
- Anti –Sexual Harassment Policy
- Conflict of Interest Policy
- Proactive Sharing of Information Policy
- Water Policy.

## 22. Recruitment Policy.

There is an internal team for recruitment of staffs which consists of five members and is headed by the Secretary himself. This committee is called Recruitment Committee. The other members of the Recruitment Committee are the Concerned Project In charge and the members of the Governing Board. In Requirement process first application is applied for the concerned post and on basis of post requirement the application is short Listed by project in charge and director, then candidates are informed for the interview and the suitable candidates are selected. There are some fixed criteria for the selection of candidates like qualifications and experiences etc. The selected candidates are briefed about the rules and regulations of the organization and are asked to sign the agreement. The other

signatory of the agreement is Secretary himself. The agreement is for once years only and is extended according to the performance of the staff or extension of the project.

## 23. MAJOR OBJECTIVES

- To strengthen community driven initiatives for people empowerment, sustainable livelihood, health management, total literacy and holistic development of the community in general with an emphasis on the poor and marginalized sections of the society.
- To protect child rights through various programs for child labor, Child marriage and child trafficking.
- To promote natural resource management, agriculture improvisation, safe drinking water, agro-forestry and environment conservation measures,.
- To protect disabled people and old aged people through programs on health and rehabilitation measures.
- To protect women in distress to bring them into the mainstream of life.
- To develop leadership and capacity of the youth and adolescent for participation in the development process.
- To capacitate community based groups, women SHG in particular for advocacy and social mobilization for actualization of development process among the community.
- Reproductive Health -improved SHR services/ provision of high quality youth friendly SRH services (YFS).
- Sex Education-Comprehensive and informed sexuality Education that the youth can rely on.
- Advocacy-combating / Fighting sexual and gender-based violence among youth and society at large.
- Capacity Building of Civil Society Organizations on SRHR, organizational development and on issue based advocacy.
- Engaging stakeholders to promote sexual and reproductive rights.
- To provide technical knowhow and skills through vocational training and other capacity development programs for livelihood promotion and dissemination of information for local resource management and conservation of traditional system for improving the quality of life and living standards of the people.
- To promote strong network of voluntary organizations at the district, state and national levels for working on the common issues based on local situations at various level.

## 24. Finance & its Management

- ❖ Finance is managed from various sources : local community, members & associates, donors, beneficiaries, funding partners — national as well as international,
- ❖ Financial management is maintained through (i) Accounting system and (ii) Administrative system.
- ❖ Due trainings on financial activities, book-keeping, record-keeping etc. are given to all staffs and members from time-to-time and orientation trainings are also given to them.
- ❖ Proper planning of activities, strategic planning, budgeting, monitoring, internal controls, Book-keeping (including day-book, cash-book, bank-book, ledger, stock-book, vouchers, bank accounts, quotations and

such other documents are maintained and are examined from time-to-time.

- ❖ Bank accounts are maintained by joint operation of the office bearers as per the resolutions taken by the Trust Committee and also according to the instructions of the funding agencies, if any.
- ❖ Separate bank account under FCRA provisions is operative by the joint signatures of the office bearers.
- ❖ Trust Committee, Managing Trustee, finance section, accountant, Treasurer and all other related staffs and personnel have been entrusted to observe norms of financial management.
- ❖ At the close of every year financial activities for the year are summed up and action plan for the next year alongwith the anticipated Budget is prepared.
- ❖ Yearly and periodical accounts are prepared and are got approved by the Trust Committee as well as by the Funding Organizations.
- ❖ Unit-wise accounts are audited after the completion of the projects and program me`s.
- ❖ Financial activities of the organization are regularly audited on yearly basis by the qualified Chartered Accountants appointed by the Trust Committee simultaneously.
- ❖ Proper returns are filed with the Income-Tax Department, Ministry of Home Affairs (FCRA) and other departments and authorities concerned.
- ❖ All legal formalities of the land and the instructions of the Funding Agencies are observed sincerely.

## 26. Our Supporting Partners:

- ATMA, Banka and Deoghar
- DRDA-Banka & Deoghar
- NABARD,(Deoghar,Godda, Bhagalpur,Ghatsila)
- GOONJ, Patna
- PRAKALP, Banka
- Min. of Env. & Forest,GOI
- BIRVA, Ranchi
- GEF/UNDP/SGP/CEE
- Mukhya Mantri Tasar Vikas Pariyojna



## 27. Our Network.

### Program Network Partnership Collaboration (NGOs)

- Voluntary Action Network India (VANI)New Delhi.
- Goonj ,Patna
- District Level Council for Child Welfare,Banka
- District RCH Committee,Banka
- Indian Alliance for Child Rights (IACR)
- Association for Social and Health Advancement(ASHA).
- Bihar Bal Awaz Manch, Patn

## Gram Sathi Organization's Chart

